



**Job Title:** Server  
**Reports To:** Food & Beverage Manager  
**Prepared Date:** January 2024

---

### **Position Summary**

This position is responsible for greeting, taking orders, and serving food and beverages in a professional and efficient manner, as well as providing the same service on the on-course beverage cart.

### **General Duties and Responsibilities**

- Prior to service, ensures tables are set and stations are adequately stocked and organized.
- Meets, greets and welcomes guests.
- Maintains knowledge of menu items.
- Provides guests with menu suggestions and answers questions.
- Accurately orders food and beverages, expedites orders and expedites guest check settlements in the designated POS system.
- Cleans tables, empties trash and cleans dining area as set forth by management.
- Is aware of and promotes specials and the availability of menu items.
- Reports all guest complaints to supervisor immediately: communicates overall feedback to manager periodically.
- Maintains all serving areas and stations in a clean and organized manner.
- Assists team members, as needed, to maximize efficiency and service levels.
- Responsible for cooking and prepping food to include cutting ingredients, following recipes, operating a flat top grill and a fryer.
- Maintains a clean and safe kitchen environment to include: washing dishes, cleaning kitchen equipment and grill hood, mopping and sweeping floors, changing fryer oil and vacuuming.
- Responsible for properly labeling and tracking food for proper rotation and proper disposal of spoiled food.
- Receive food and beverage orders and verify that we receive what was ordered and that it matches the invoice.
- Completes other tasks/duties as assigned.

### **Supervisory Responsibilities**

- Not applicable

### **Requirements**

- High school degree or equivalent.
- Previous food and beverage/restaurant experience preferred.
- Must be of legal age, according to state regulations, to serve alcohol.
- Previous customer service experience.

### **Pay Range & Benefits**

- \$15.00 - \$17.00 / hour + Tips (approx. \$5-10/hr)
- Free Golf Privileges
- Merchandise and F & B Discounts
- End of Season Bonus opportunity

**Physical Demands**

**Physical Activity & Work Environment**

**Not Applicable**

**Less than 50%**

**More than 50%**

• Sitting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Walking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Standing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Using hands/fingers to feel or handle items	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Reaching, pushing or pulling with arms/hands	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Balancing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Kneeling, crawling, or crouching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Talking or hearing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Tasting or smelling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Lifting, moving or exerting force of up to 10 lbs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Lifting, moving or exerting force of up to 25 lbs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 50 lbs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of up to 100 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lifting, moving or exerting force of more than 100 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seeing up close	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Seeing long distances	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Seeing color	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Use of peripheral vision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Perceiving depth	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Adjusting and focusing vision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Working outdoors in inclement weather – extreme hot	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working outdoors in inclement weather – extreme cold	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working indoors in an office environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working in high places	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working near moving mechanical parts and machines	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working in wet/humid conditions that are not weather related	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working in extreme cold conditions that are not weather related	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in extreme hot conditions that are not weather related	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working with airborne particles or fumes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working with toxic or caustic chemicals or agents	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Working with explosives	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in an area with a risk of exposure to radiation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in an area with a risk of exposure to electrocution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Exposure to vibration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Working in a loud environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>